

Name \_\_\_\_\_  
Date accepted \_\_\_\_\_  
Position \_\_\_\_\_  
Accepted by \_\_\_\_\_  
Is Application complete \_\_\_\_\_  
Interview Set Up \_\_\_\_\_  
Date Entered \_\_\_\_\_



## **GOOD SAMARITAN MINISTRIES AND THRIFT STORE**

### **EMPLOYMENT APPLICATION**

GOOD SAMARITAN MINISTRIES AND THRIFT STORE is an equal opportunity/affirmative action employer. All qualified applicants will be considered without regard to age, race, color, sex, religion, nation origin, marital status, ancestry, citizenship, veteran status, or physical or mental disability.

## EMPLOYMENT APPLICATION

<b>PERSONAL</b>			
Last Name	First	Middle Initial	Social Security #
Other Name(s) Used:	Drivers License Number:		Home Telephone # (    )
Address, City, State, Zip Code			Business or Message # (    )
Position Applying For:	Referred By:		Salary Desired:
Have you ever <b>interviewed</b> with <u>Good Samaritan Ministries and Thrift Store</u> before? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, list date(s), job title(s) & location(s)	
Have you ever been <b>employed</b> by <u>Good Samaritan Ministries and Thrift Store</u> before? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, list date(s), job title(s) & location(s)	
Do you have any relatives employed by <u>Good Samaritan Ministries and Thrift Store</u> ? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, list date(s), job title(s) & location(s)	
Are you at least 18 years old? <input type="checkbox"/> Yes <input type="checkbox"/> No		If under 18 years of age, do you have a work permit?	

## EDUCATION

Circle Highest Grade Completed:      High School                      9    10    11    12  
    College, Trade or Business      1    2    3    4  
    Graduate Studies                      \_\_\_\_\_

School	Address	Major Studies	Degree, Diploma, License or Certificate
High School			
College/University Graduate			
Vocational, Business, Other			

Do you speak a language other than English? List \_\_\_\_\_ Good    Fair      List \_\_\_\_\_ Good    Fair

***For Clerical Applicants Only:***

Do you type?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	If yes, WPM:
--------------	------------------------------	-----------------------------	--------------

List any other skills that you have that would qualify you for a position here:

List employment history for the past 5 years, starting with the most recent position. All information **must** be completed. You may attach a resume, but not in place of completing the required information.

Employed From / /	Employer Name	Supervisor Name	Starting Salary
Employed Until / /	Employer Address	Supervisor Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Responsibilities			

Employed From / /	Employer Name	Supervisor Name	Starting Salary
Employed Until / /	Employer Address	Supervisor Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Responsibilities			

Employed From / /	Employer Name	Supervisor Name	Starting Salary
Employed Until / /	Employer Address	Supervisor Phone #	Ending Salary
Job Title		Reason for Leaving	
Duties & Responsibilities			

<b>MILITARY</b>
Did you serve in the U.S. armed forces? _____ if yes, what branch/_____
Describe any training received relevant to the position for which you are applying _____
_____

<b>GENERAL</b>
----------------

Yes No

- May we contact your current employer for references?
- If hired, will you be able to work overtime?
- Will you be able to perform the essential job functions for the position you are applying for with or without reasonable accommodation?
- Have you ever pled "guilty" or "no contest" to, or been convicted of a crime? If yes, please provide date(s) and details on the backside of this page.

Answering "yes" to the following question does not constitute an automatic bar to employment. Factors such as date of the offense, seriousness and nature of the violation, rehabilitation, and position applied for will be taken into account.

<b>REFERENCES</b>	Give the names of three professional references that are <b>NOT related to you</b> , whom you have known at least one year.
Name	Telephone (      )
Address	
Name	Telephone (      )
Address	
Name	Telephone (      )
Address	

**CERTIFICATION & AUTHORIZATION**

The above information is true and correct. I understand that, in the event of my employment by Good Samaritan Ministries and Thrift Store, I shall be subject to dismissal if any information that I have given in this application is false or misleading or if I have failed to give any information herein requested, regardless of the time elapsed after discovery.

I authorize Good Samaritan Ministries and Thrift Store to inquire into my past employment history references as needed to research my qualifications for this position. I hereby give my consent to any former employer to provide employment-related information about me to Good Samaritan Ministries and Thrift Store and will hold Good Samaritan Ministries and Thrift Store and my former employer harmless from any claim made on the basis that such information about me was provided or that any employment decision was made on the basis of such information.

I understand that nothing in this employment application, the granting of an interview, or my subsequent employment with Good Samaritan Ministries and Thrift Store is intended to create an employment contract between myself and Good Samaritan Ministries and Thrift Store under which my employment could be terminated only for cause. On the contrary, I understand and agree that, if hired; my first 6 months of employment are “at will” during which time I may be terminated with or without cause as long as not illegal or against Good Samaritan Ministries and Thrift Store policy.

Good Samaritan Ministries and Thrift Store believes that all employees have a right to work in a drug-free and alcohol-free environment in keeping with the Drug-Free Workplace Act of 1998. **Good Samaritan Ministries and Thrift Store may conduct random, post incident/accident, reasonable suspicion drug screening. Policy will be signed upon hire. In addition, a criminal background check is required for employment at Good Samaritan Ministries and Thrift Store.** \_\_\_\_\_ **Applicant Initials**

I hereby acknowledge that I have read and agree to the above statements.

Name Printed: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**NO APPLICATIONS WILL BE CONSIDERED UNLESS SIGNED AND ALL QUESTIONS ANSWERED**